

Comox Valley Tennis Club Request for Proposal

CVTC Junior Program - Session 3 (July 2018) & Session 4 (August 2018)

Introduction & Background

Comox Valley Tennis Club is in need of a certified coach to coordinate & develop our junior program this summer. Our goal with the junior program is to:

- Grow junior tennis participation in the Comox Valley
- Promote fair & fun play
- Junior tennis skill development

The objective of this Request for Proposal is to locate an independent contractor that will provide the best overall value to the CVTC.

Requirements

- Canadian Certified Tennis Coach/Instructor
- member of TPA & CVTC
- RCMP Vulnerable Sector Check - <http://www.rcmp-grc.gc.ca/en/types-criminal-background-checks>

Submission Guideline – Proposal should include:

- Brief programme description, including first aid and safety provisions as well as a description of class size and age range.
- Description of previous coaching experience
- Dates, times and location of programme, insuring court use does not conflict with existing club activities.
- Cost to club for each session, including coaching remuneration and all other expenses
- References
- Written submission by email to CVTC President & V.P. no later than May 31, 2018.
president@comoxvalleytennis.org vp1@comoxvalleytennis.org

Submission Evaluation

Submission will be reviewed by the executive of the Comox Valley Tennis Club followed by a final interview of potential candidates.